
TASMANIAN UNDERWATER HOCKEY ASSOCIATION (TUHA) BY-LAWS

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Document Change Description

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1 Abbreviations

AUF	Australian Underwater Federation
CMAS	World Underwater Federation (Confederation Mondiale Des Activities Subaquatiques)
DKHAC	Doone Kennedy Hobart Aquatic Centre
TUHA	Tasmanian Underwater Hockey Association
UHA	Underwater Hockey Australia
UWH	Underwater Hockey
WWVP	Working with Vulnerable persons Accreditation

2 Document Review

This document will be reviewed routinely every two years by the TUHA executive committee commencing 2020, or if changes are required for operational reasons or CMAS/AUF rule changes.

All changes to the document should be listed in the document review table

3 Introduction

This document lists the rules that govern the running of competitions within the Tasmanian Underwater Hockey Association (TUHA).

4 Aims of the TUHA

To foster a fair and even competition within each grade, where players are encouraged to develop their skills and are able to move between grades. The Association caters for players at all levels, including those seeking the ultimate goal of State or international representation.

5 TUHA Committee

5.1 Roles of Executive Committee members

5.1.1 President

The President will:

- Be the Chief Executive Officer and spokesperson of the Association with the authority to convene ordinary and special meetings of all or any committees or sub-committees;
- Preside at all meetings of the Executive Committee and superintend the discussions of such meetings and preserve order so that business may be conducted in due form and with propriety;
- Have an ordinary and casting vote at meetings.

In the event of the President being unable to carry out the duties stated herein, the Vice President will assume authority and responsibility of the President until or unless the President is able to resume such duties or is replaced.

5.1.2 Vice President

The Vice President will

- Assist the President and Secretary in the furtherance of the work of the Association and, as necessary carry out duties of the President as provided in 8.3.4 above.
- Be responsible for organizing and management of Pennant competitions held by the Association.

5.1.3 Secretary

The Secretary will be Responsible for keeping a true and accurate record of all business transacted by the Association.

Among other things, the Secretary will also be responsible for:

- Maintaining and distributing the constitution of the Association's Rules and By-Laws and Regulations as amended from time to time;
- Conducting all general correspondence of the Association;
- Preparing all necessary and/or advised agenda and business for all meetings of the Association;
- Compiling an Annual Report of the activities of the Association;
- Keeping a record of participants, team names, results, grade and date of the competition for all finals of games run by the Association and, similarly, maintenance of records of all games played by Tasmanian State Underwater Hockey Teams;
- Where necessary, inform all relevant TUHA Committee members and members of the Association of all protests, disputes and Notices of Motion.
- Be responsible for the maintenance of a Register of Members as provided by the Constitution.

In the event of the Secretary being unable to carry out his/her duties the President or his/her nominee will assume the authority and responsibility if the Secretary until or unless the Secretary resumes his/her duties or is replaced as provided herein.

The Executive may elect or appoint an assistant to Secretary and specify the duties of the assistant.

5.1.4 Treasurer

The Treasurer will

- Be responsible for the maintenance of correct accounts and books showing the financial affairs of the Association and submit an annual report including a budget to the Association.
- Be responsible for banking of all monies received by or on behalf of members, committees or otherwise.
- Be responsible for the maintenance of accurate records of the payments of accounts.
- Register or confirm registration of all relevant signatures with the Association bankers at the commencement of the term of office of office Bearers.
- Will make available within 28 days of request, subject to reasonable restrictions as to time and manner of inspecting them that may be imposed by the Association for the time being, the records, or a copy of those records, of the financial affairs of the Association.

5.2 Roles of General Committee Members

5.2.1 Chief Referee

The Chief Referee will

- Be responsible for arranging referee courses, Guild Refeing (when and where required) and updating of the rules.
- Also provide rule interpretations when disputes arise.

5.2.2 Equipment Officer

The Equipment Officer will

- Be responsible for the maintenance and procurement of all the Association's equipment subject to the Executive Committees approval.
- Organisation of the maintenance of any video equipment that TUHA owns.
- Be responsible for any special projects which may need construction and seek out technical advice where required.

5.2.3 Development Officer

The Development Officer;

- Will be responsible for the review and updating of the Associations development plans.
- Will also carry out the following duties:
 - (i) Co-ordinate coaching clinics;
 - (ii) Liaise with A.U.F, Government Bodies and others with respect to coaching and development plans.
- Be responsible for the development of Junior Underwater Hockey players.
- May appoint or facilitate the establishment of positions or persons within the Association to assist or carry out any function pertaining to the office, with the approval of the Executive Committee.

5.2.4 Social Director

The Social Director

- Is responsible for organizing social functions and fund-raising activities on behalf of the Association.
- May appoint assistants and will specify the duties of the assistants.
- Liaise with the Treasurer prior to any social function or fund raising activity regarding costs and income and the methods for the temporary management of such funds.

5.2.5 Media Officer

The Media Officer;

- Will be responsible for distribution of news released to the media.
- Will endeavor to have the weekly pennant results published in a suitable newspaper.
- Will be responsible for maintaining a folio on the Association and Underwater Hockey for use of the media and for sponsorship purposes.
- May act as the spokesperson of the association when so directed by the Executive Committee.

5.2.6 Webmaster

The Webmaster is responsible for

- Maintenance of the website, including hosting, code maintenance, monitoring of administration emails and maintenance of the mailing list.
- Maintaining TUHA Facebook page and uploading announcements and other posts to Facebook

5.2.7 General Committee members

The General Committee Members are responsible for duties as determined by the Executive.

5.3 Communication to members

TUHA will communicate with members in the following ways.

- Posting on the TUHA Facebook page
- Posting on the TUHA website
- Notification via UWH Announce

It is important that members keep their details updated in the Registration database (such as email addresses) to ensure that they receive current information.

6 Structure

The primary TUHA competition will always be structured to have multiple grades to cater for various levels of skill and fitness: Currently TUHA has three grades.

6.1 A-Grade

- Expert players with high skill levels, physical fitness and a highly competitive attitude.

6.2 B-Grade

- Experienced players with moderate skills, fitness levels and a reasonably competitive attitude, or
- More experienced players who would rather play in a more relaxed competition.
- Emerging players with aspirations to play at higher levels.

6.3 C-Grade

- Entry level, novice players, or
- More experienced players who do not wish to play competitively and/or who perform a role as coach/mentor to the less experienced players (experienced players must have formal approval of the TUHA committee to play in this grade, and may be required to play up in B grade if deemed to be of too high a standard).

7 Association membership requirements

All players participating in TUHA organised competition or training or representing TUHA at interstate or international competition are required to be affiliated with the following organisations;

1. TUHA
2. AUF

7.1 TUHA membership

7.1.1 Registration due date

Individuals participating in a TUHA organised pennant competition or training must have paid their TUHA registration fee prior to the participating in any TUHA organised training session, or playing in any pennant competition after notification from the TUHA Committee that fees are due.

Such notification will be deemed to have been given when emailed to the UWH Announce email list and noted on the TUHA Facebook page and TUHA website.

7.1.2 Registration fees

Registration fees will be set for each membership category and casual pool entry prior to the commencement of each pennant by the TUHA committee.

7.1.3 Registration categories

There are eight (8) categories of TUHA registration, which are:

1. Full Member;
Enables senior players to enter both Wednesday pennant and Monday training sessions for a full pennant.
2. Life Member;
Enables individuals awarded life membership to enter both Wednesday pennant and Monday training sessions for a full pennant.
3. Junior;
Enables junior players to enter both Wednesday pennant and Monday training sessions for a full pennant (< 18 years old on 1 April of that year).
4. 5 Entry Pass;
Enables a player to enter the pool a total of 5 times, whether for Wednesday night pennant or Monday Training, cost is the same for both senior and junior members.
5. Schools;
For school team players participating in a TUHA Schools Roster.
6. Social;
For non-players who wish to be involved with the association i.e. refereeing, coaching or committee members positions.
7. Half Pennant Senior;
Available to senior players who wish to enter the pennant after week 5 (, a pro rata type membership (set at 2/3 of full pennant fee), Enables senior players to enter both Wednesday pennant and Monday training sessions for a full pennant.
8. Half Pennant Junior;
Available to junior players who wish to enter the pennant after week 5 (, a pro rata type membership (set at 2/3 of full pennant fee), Enables senior players to enter both Wednesday pennant and Monday training sessions for a full pennant.

Registration types 7 and 8 will be added to the membership portal once 5 weeks of the pennant has been completed.

Persons holding any of the above registrations will be granted membership of the Tasmanian Underwater Hockey Association, and hence will have all membership rights as described in the TUHA Constitution.

7.2 AUF membership

The primary reason for AUF membership is for the insurance cover provided as part of the membership.

All individuals participating in a TUHA organised pennant competition or training are expected to be AUF members, with the following exclusions;

1. Competitors in TUHA organised schools' competitions.
2. New members that have not yet played 5 games (Once they have paid TUHA registration after 5 games it is expected that they also become members of the AUF).

All individuals representing the TUHA (or Tasmanian AUF) in interstate or international competitions must be current financial members of the AUF, and hold AUF membership for the duration of the competition.

AUF fees are paid on a financial year basis, it is expected that all playing members are financial members of the AUF by the commencement of pennant 2. It is expected that any visiting players from interstate will be financial members of the AUF registered in their home state.

8 Pool entry

8.1 Registered member pool entry

All members will be issued with a membership card as this is part of the contractual arrangement with the DKHAC. All members will be required to swipe to gain access to the pool. No pay No card No Entry policy applies.

8.2 New players

New players are entitled to enter the pool paying just a standard pool entry fee (paid at the Aquatic Centre reception desk), for their first five weeks of playing, they then must purchase one of the above membership types listed in Section 7 to continue playing.

8.3 Casual pool entry (Visiting players)

Visiting players may pay a per diem pool entry for Underwater Hockey, purchased at the Aquatic Centre reception desk, they will be issued a wrist band by pool reception staff.

All casual entry players must be recorded on the team sheet with 'X' against their name.

9 Conduct

9.1 General conduct

The conduct of all members of the Tasmanian Underwater Hockey Association (TUHA) and any of their guests will be of a standard that will not detract from TUHA's good reputation at any time they may be representing TUHA (i.e. during training sessions, competition nights, social functions, travel, tournaments etc.).

No individual participating in a TUHA organised event will

- unduly interfere with another individual associated with either the event, or with the TUHA,
- unduly interfere with a member of the general public;
- Unduly interfere or cause damage to TUHA equipment or facilities.

9.2 Theft from the association.

If a member is found to have stolen from the association, either equipment, or by non-payment or avoidance of payment of pool entry or other fees, the member will be required to reimburse the association to the value of the equipment or avoided cost. Failure to pay the fees will result in cancellation of the members TUHA membership, and they will not be allowed to re-join until the fees are paid in full.

If the member refuses to reimburse TUHA the illegal conduct will be reported to the police.

9.3 Reporting member misconduct

A player, official or member who:

- unduly interferes with,
- assaults or strikes, or
- uses abusive, threatening, offensive, or insulting language or behaviour towards another player, official, member of pool staff or general public, or:
- is given a game dismissal
- behaves in a manner such as to be unbecoming or reflect badly on TUHA, such as whilst representing TUHA at UHA or affiliate body sanctioned events

May be reported by any TUHA member to any TUHA Committee member.

Such a report must be in writing/email/SMS message, and should be delivered within 72 hours of the incident. Reports may be accepted up to seven days after the event in extenuating circumstances, by unanimous decision of the TUHA Committee.

Reports arising from incidents occurring at a national or interstate event, a report may be accepted by the TUHA Committee up to 28 days post the completion of the event. However, these will only be accepted in normal circumstances from the following:

- Team Managers
- Coaches
- Chaperones

TUHA members should report any incident while in a representative team to the officials listed above or to a member of the TUHA Committee within 72 hours of the incident occurring.

In regard to national or interstate competitions, reports will be considered from the host State association or from UHA/AUF.

9.4 Report process

On receipt of a report, the receiving Committee member, in conjunction with an Executive Committee member, will:

1. Assess the validity of the report and determine if the report is to progress.
 - a. Where possible this should be conducted by two members of the Executive Committee;
 - b. Where possible determine if this is a repeat offence;
 - c. Determine what category that the report fits into.
2. The President ,or in his absence the Vice President, is to notify the offending individual(s) that they have been reported, including the:
 - a. nature of the report;
 - b. category of the report;
 - c. automatic penalty options if available.
3. Either take immediate action to have the offender(s) removed from the facility, if deemed necessary; or caution the offender(s).
4. As soon as practical, the nominated Chairperson will notify the offender(s) in writing (via email) as to the nature of the report and the time, date and location of the tribunal if required.
5. If the offence is for a Category 1 first offence the offender can elect to take an automatic penalty (see section 9.5). If the offender wishes to do so, he/she needs to notify the Chairperson within 24 hrs of receiving the notification of the tribunal.
6. All Category 2 offences will go directly to a tribunal.
7. All repeat offences will go directly to a tribunal.

9.5 Automatic penalty

A member when reported for a Category 1 offence (that is not deemed to be a repeat offence), may elect to serve an automatic penalty, consisting of half the minimum penalty for a first offence, without the need of a tribunal hearing. A member wishing to take this option must notify the Committee within 24 hrs of being advised they have been reported.

9.6 Tribunal

Within seven days (or within two weeks if by unanimous decision of the TUHA Committee) of receipt of a misconduct report, the TUHA Chief Referee or President will convene a Tribunal to hear, assess and act on the misconduct charge. The following people will be invited to attend:

- The offender(s);
 - If the offender chooses not to attend the Tribunal will proceed in absentia;
- Where the offender is a junior (under 18) they should be accompanied by a parent, guardian or responsible person (unless written approval for the junior to attend without being accompanied has been given). Where this has not been received the Tribunal will proceed in absentia,
- The Captain(s) of the offender's team(s);
- The person making the report;
- Any witnesses - *noting that only 1 witness is required for a report to be upheld;*

The Tribunal will be a three-member panel consisting of:

- At least one member of the TUHA Executive Committee, other than the Chief Referee or nominee (this person will be the Chairperson for the tribunal);

- The TUHA Chief Referee if available, or another suitable current L2 or L3 referee from the TUHA Refereeing Guild (as decided by the TUHA Committee¹); and
- One member of the TUHA, other than the Chief Referee or nominee.

The Tribunal should not include anyone involved in the report, either as a witness, Captain of the offender's team, or person making the report, and preferably not be a witness to the alleged offence.

The Tribunal should not include anyone with a direct relationship with the offender, such as family member, spouse or partner.

Upon hearing all relevant details, the Tribunal will decide the appropriate course of action for the reported misconduct.

9.7 Repeat offences

A repeat offence is any offence (in the same category) occurring within a 2 year period (by date) from the date a first offence was committed and for which a penalty was subsequently placed upon an individual.

- Category 1 misconduct offences are considered the same offence for the purposes of a repeat offence (see section 9.8).
- Category 2 misconduct offences are considered the same offence for the purposes of a repeat offence (see section 9.8).

9.8 Penalties for misconduct

9.8.1 Penalty Table

	Proven misconduct action	<u>Minimum</u> penalty
Category 1 misconduct		
1	Verbal abuse of a TUHA referee, official, or player	4-week suspension, minus 2 game points from their team
2	Abusive, threatening, offensive, or insulting language or behaviour, including racist, homophobic comment, or bullying type behaviour	4-week suspension, minus 2 game points from their team
3	Grappling, holding or wrestling with another player	4-week suspension, minus 2 game points from their team
Category 2 misconduct		
4	Physically 'handling' a referee	10-week suspension, minus 4 game points from their team.
5	Striking (or attempted striking) another player. Assaulting or attempting to assault another person – this includes players/referees or any member of the public or pool staff.	10-week suspension, minus 4 game points from their team.

¹ The TUHA Chief Referee should be used unless unavailable, or is involved in the misconduct charge (either as a team Captain, offender or person making the report.).

- Penalties outlined above are a minimum. Depending on the severity of the offence these penalties can be extended at the discretion of the Tribunal.
- Game points will be deducted from the team for which the guilty player was playing for at the time of the offence.
- If the offence occurred outside a game, any game points may be deducted from the points total of the guilty player's **primary** registered team.
- The Tribunal can, at their discretion, issue a suspended sentence (for a period of up to 2 years), for a first offence (in a 2-year period). The suspended penalty would have to be served in addition to any penalty awarded for a second offence.
- The Tribunal, can at their discretion, waive up to 100% of the team penalty points associated with the offence, depending on the relevance of the offence to the offender's team. (For example, if the offence occurs at a social gathering, or in a State team training session, or during participation in a Nationals Championship).
- All serious assaults, including any assaults relating to domestic violence, will be automatically reported to the police by the TUHA Executive Committee.
- A suspended player cannot attend or participate in the following TUHA endorsed events:
 - Organised Pennant games (of any level or type);
 - Training sessions;
 - State team training;
 - Social events.
- A suspended player is entitled to attend State team selections if, after they serve their suspension, they are still eligible to represent the TUHA at a National event (see section 9.9).

9.9 Suspensions and State representation

Any TUHA member suspended for an aggregate period of 4 weeks or greater (including activated suspended sentences), will not be endorsed by the TUHA committee to represent the State in any playing or coaching capacity, at any UHA event outside of Tasmanian local competition, or at any National competition within Tasmania, for twelve months post the commencement of their penalty. Any such player who has already been selected in a team(s) or position for the aforementioned will be withdrawn from that team(s) or position.

10 Player movement between teams and grades

10.1 Introduction

Players considering changing grades or teams have the following options:

1. Recruiting, in either of the following capacities:
 - a) As a Recruit (see Section 10.2);
 - b) As a Reverse Recruit (see Section 10.2),
2. To nominate to enter the Draft for the grade in which they wish to play;
3. Through an agreement where team Captains trade players;
4. Through the agreement of other captains within the applicable grade, with TUHA committee endorsement.

10.2 Recruitment

The recruitment process has two primary goals:

1. To smooth the transition of players moving to a different grade; and
2. To increase the pool of available players seeking to join teams in other grades.

It also provides a mechanism with which the TUHA Committee can provide assistance to teams either requiring coaching and development, or requiring additional players to ensure sufficient numbers for the teams to remain viable.

There are two types of recruit:

1. Recruit
 - A player playing in a team in the grade above their registered grade
2. Reverse Recruit
 - A player playing in a team in the grade below their registered grade.

For the purposes of these By-Laws, the primary team a Recruit or Reverse Recruit is registered to is referred to as "Registered team", and the team he/she is recruiting to is referred to as "Recruit team".

A player in any grade wishing to permanently move to another grade may become a Recruit as per the process described in this section. A Recruit will be considered a full member of his/her Recruit team.

Once a Recruit has been approved to play in a team in another grade, the recruit must inform the Captain of his/her registered team that they are being recruited by a team in another grade. Players who accept recruitment must intend to move to that grade. The recruit system was not implemented to simply allow players to play multiple games each night.

Recruits should play as many games with their Recruit team as possible. In the event of a clash in game times between a Recruit's registered team and their Recruit team, the Recruit will play for his/her registered team.

10.2.1 Recruits (players playing up a grade)

A player wishing to play as a Recruit may:

- Be 'personally' recruited by a team Captain from a higher-grade team, or;
- Ask the TUHA Grading Committee to assess him/her for placement in a team in another grade, and for the TUHA Committee to organise the placement on behalf of the player, once the player is deemed suitable for that grade.

Where a team wishes to recruit any player, the team Captain must apply to the TUHA Committee (Vice President) for approval to recruit that player to their team, and formal approval must be received from the TUHA committee (Vice President) before the player can be formally recognised as a Recruit for that team.

The TUHA committee must action any such Recruit player request within 2 weeks of receiving the request.

10.2.2 Reverse Recruits

A Reverse Recruit may be either:

- A player wishing to play in a lower grade;
- A player that has been placed in a team or lower grade in a coaching and/or mentoring role (usually in developmental C grade teams) by the TUHA Committee.

A player wishing to recruit to a lower grade (or the Captain of the team proposing to include the player) must apply to the TUHA Committee (via the Vice President) via email or similar. The player and proposed team (with any supporting information) will then be circulated by the Vice President to the Captains of the lower grade for consideration (either at the Captains meeting, or via email).

The Captains of that grade will adopt one of the following options:

- Reject the proposed player as still being at a level too high for the grade;
- Accept the proposal for the player to move to the proposed team;
- Reject the player moving to the proposed team, and recommend that he/she move to another team requiring players.

The Captains need to agree on the team for the player. If a simple majority decision cannot be made then the Vice President has the casting vote, except where the Vice President has an interest (e.g. if the Vice President is the team Captain or is a player in the team concerned). In such case another member of the Executive Committee (usually the President) will provide the casting vote.

It is the responsibility of the team Captain to ensure that any Reverse Recruits are always marked as such on the team sheet with (RR) next to their name.

Once a player has been accepted into any grade as a Reverse Recruit, if the majority of Captains within that grade subsequently deem that player to be at too high a standard (skills/performance wise) to continue as a Reverse Recruit, that player will be asked to play in his/her higher grade only. It is the responsibility of the Captains to monitor the performance of Reverse Recruits in their grade. This rule can only be applied up to the completion of a full round of games for that grade (5 weeks for C grade, 7 weeks for B Grade).

Any new player entering any grade will be deemed to be a Recruit for the first five games, and his/her progress monitored during that period by the TUHA Committee and the Captains of that grade. If the player is deemed to be of too high a standard (skills/performance wise) for the grade, he/she will be asked to move up a grade, or move between teams to ensure a fairer, more even competition.

10.2.3 Scheduling clashes

When there is a scheduling clash between a Recruit player's two teams (Registered team and Recruit team), he/she must play for his/her Registered team.

10.2.4 Recruitment Duration

There is no fixed duration for Recruits. Prior to the beginning of each pennant, each Recruit player will be assessed as to his/her suitability to move permanently into his/her new grade. This can be assessed in the following ways:

- The player can choose to move to the new grade (i.e. become a registered player in that grade);
- The TUHA Grading Committee or TUHA Committee can recommend the player moves to the new grade;
- A majority of Captains in the grade in which the Recruit is registered can request that the Recruit move to the new grade, with the consent of the TUHA Committee (decided at the Captains meeting).

In the abovementioned cases, the Captain of the Recruit team in which the Recruit has been playing can:

- Formally accept the Recruit into the team as a full, 'permanent' member of the team, or;
- Release the Recruit into the draft for that grade.

If the Recruit player is not selected by any team in the draft then he/she will remain as a player in his/her registered team and remain eligible to be recruited again by the processes described in 10.2.1.

If a Recruit is to be moved to a higher grade, at the request of Captains in the lower grade, then consideration should be given to the team losing the player and how the move affects that team's player numbers.

It is generally considered that Recruit players will require at least two pennants as a Recruit before being requested to make the transition to the higher grade.

10.2.5 Reverse Recruit duration.

There is no fixed duration for Reverse Recruits.

10.2.6 Timing of recruitment of Recruits in the pennant

Teams will not be permitted to take on Recruit players after Week 10 in a pennant. This is to prevent teams adding Recruits prior to the pennant finals, or to circumvent players entering the draft.

10.2.7 Recruits (including Reverse Recruits) playing finals

A Recruit or Reverse Recruit is eligible to play for his/her Recruit team in a finals series, regardless of the number of games the Recruit has played for his/her Recruit team in the pennant. However, if the Recruit's registered team has a finals game at same time (i.e. a clash) as that of his/her Recruit team, the Recruit must play for his/her registered team.

10.2.8 Recruit numbers

Each team can have the following number of Recruit players:

- Two Recruits in their team, providing that approval for each Recruit has been given by the TUHA Committee;
- One Reverse Recruit, providing that approval for that Recruit has been given by the TUHA Committee and endorsed by a majority of Captains in that grade.

10.2.9 Recruits playing in other teams

Recruits are permitted to play up to 5 additional games in the higher grade in teams other than their Recruit team.

10.2.10 Team Captain's responsibilities to Recruits

It is the responsibility of the Team Captain to ensure Recruits in his/her team are given instruction in the skills and rules of the game, with the aim of improving the standard of the Recruit as quickly as possible.

A team which takes on a Recruit but then subsequently finds they cannot fit the Recruit into the team, due to excess player numbers, must advise both the Recruit and the TUHA Grading Committee immediately. In such cases every effort will be made to find another team in the higher grade for the Recruit, if he/she wants this.

10.3 Draft

10.3.1 Introduction

The purpose of the draft is to help facilitate a balanced and even competition by ensuring that teams finishing lower within a grade have first choice of any players wishing to change teams, or of new or returning players who have not followed the recruitment process for moving into other grade.

The draft will be held at the pre-pennant Captains meetings for all three grades.

10.3.2 Captains meeting

The Captains meetings will proceed in the following order:

1. A Grade, once completed then;
2. B Grade, once completed then;
3. C Grade.

The primary purpose of the Captains meeting is to determine player movements via the draft and via other methods. Captains may also use the meeting as opportunity to discuss with the Vice-President and other attending Committee members any concerns and also to make requests in regard to the pennant and roster.

Each team should endeavour to have either their Captain or Vice-Captain attend the Captains meeting for their grade. In the event that the neither the Captain or Vice-Captain can attend then the Vice President should be advised as to who the proxy (if any) will be.

In the event that a Captain, Vice-Captain or proxy cannot attend the meeting either in person (or by other means, such as video or phone hook-up), or has not provided the Vice-President with details of draft selection preferences, then that team is deemed to have passed on any selection available.

Discussions in the meeting will proceed in the following order:

1. Ratification of any trades;
2. Returning players;
3. Assessing requests for Recruits and Reverse Recruits;
4. Assessing Recruits already within the Grade;
5. Draft;
6. General business.

10.3.3 Timing of Draft

A draft will occur prior to each pennant and will be incorporated into the respective Captains meeting for each grade, with the following timing:

- For the Autumn pennant or Pennant 1, at least 2 weeks prior to the pennant commencement;
- For the Spring pennant or Pennant 2, if possible, at least 1 week prior to the pennant commencement.

10.3.4 Draft timetable

Three (3) weeks prior to the nominated date for the respective grades Captains meetings, the TUHA Vice President will communicate to all members for the following:

- To advertise the upcoming Captains/draft meetings by appropriate means, to reach as many TUHA members as possible;
- To request the names of players interested in nominating for draft selection. A player intending to enter the draft must submit his/her name and contact details according to instructions given, and notify the Captain of his/her current team of his/her decision to participate in the draft selections;

- To request from Captains the names of any players in their teams who they wish to submit to the draft process;
- To request the names of players interested in being a Recruit or a Reverse Recruit (players who are not already a Recruit or Reverse Recruit, or those wishing to change Recruit teams). A player intending to recruit must submit his/her name and contact details according to instructions given, and notify the Captain of his/her current team of his/her decision to seek a placement as a Recruit or Reverse Recruit.

At least two (2) weeks prior to the Captains meetings, the TUHA Vice President will request the following from all Team Captains:

- A list of players in the team;
- Details of player movements;
- Status of Recruits and/or Reverse Recruits in the team, including those already in the team and those planned;
- Players who wish to be nominated for the draft;
- Any player trades negotiated with other Captains

These lists/details must be supplied to the Vice President at least 1 week prior to the day of the Captains meetings.

At least 2 days prior to the Captains meeting, the Vice President must provide to all A, B and C Grade Captains a list of all known draft nominees relevant to the respective grades. Prior to circulating this list, the Vice President will need to confirm the accuracy of all nominations with the listed nominating players.

10.3.5 Draft and team administration

At the Captains meeting (and throughout the pennant) the Vice President (or nominee) will do the following:

- Record the draft order;
- Record all player movements; in the draft, as Recruits, and players moving into teams with consent of the Captains and the reasons for the moves (e.g. returning from injury or maternity);
- Maintain a central register of all teams, draft picks and player movement details, recorded at the Captains meetings;
- Circulate final team player lists to all Captains in each grade via email within 48 hours following the Captains meetings. Captains then have 48 hours to register any changes, via email to the Vice President, before these lists become final;
- Any further alterations to the team lists within a grade must be approved by the TUHA Committee, and where required, with a majority endorsement of the Captains for the relevant grade.

10.3.6 Draft order

The order of team rankings for draft selection purposes will be based on the following:

- For those teams that competed in the pennant finals, draft order will be based on team position on the ladder after the Grand Final game;
- For those teams that didn't compete in the pennant finals, draft order will be determined by their final ladder position. Any penalty points awarded against those teams during the pennant will be added to their points total to determine their position.

10.3.7 Draft process

Draft picks will occur in ascending order of the pennant ladder ranking as outlined in 10.3.6, i.e. the last placed team at the end of the preceding final series has first pick, and the top team has last pick. This process is repeated until all players have been chosen or rejected, or until teams are full.

A team that chooses to forfeit their pick in the draft cannot utilise it at a later date.

Once the A grade draft has been finalised, the Vice President will contact all unselected nominees (if possible, otherwise it will be assumed that they wish to nominate) and ask if they wish to nominate for the B Grade draft.

Once the B grade draft has been finalised, the Vice President will contact all unselected nominees (if possible, otherwise it will be assumed that they wish to nominate) and ask if they wish to nominate for the C Grade draft.

10.3.8 Mid-Pennant draft

A mid-pennant draft will only occur when exceptional circumstances arise, at the discretion of the TUHA Committee.

Such circumstances may include, but are not limited to:

- Arrival of new players (from interstate or overseas);
- Players returning from injury;
- Teams disbanding.

In the event of a mid-pennant draft, draft position will be determined by team position on the ladder at the completion of the last full round of games.

10.3.9 Incomplete or suspended pennant

In the event of a pennant not commencing or being abandoned without finals being played, the following will occur in regards to the draft for the following pennant:

- If less than 8 weeks of the pennant have been completed the draft order from the beginning of the pennant will be followed, excluding those teams that have already taken players in the draft, or subsequently in the pennant. Players that are unregistered at this point but are named in the team list will be eligible to enter this team the following pennant, but will be deemed to be returning players for the purposes of the draft.
- If 8 or more weeks of the pennant have been completed the draft order will be based on the ladder position of the teams when the pennant was terminated, as per sections 10.5.6 and 10.5.7. Any player who is unregistered but named on a team sheet will be deemed a returning player.

10.3.10 Committee intervention in draft or player placement

The TUHA Committee reserves the right to work outside the draft guidelines, if felt warranted, but this must only be done for the betterment of the grade as a whole, rather than to benefit particular individuals or teams.

10.3.11 Team disbanding

In the event of a team in any grade disbanding, a Captains meeting should be convened for that grade to discuss options, including redistribution of players if required. Should the meeting decide that a 'reshuffle' of teams is warranted, or desirable, a further Captains meeting may be held to implement this.

10.3.12 University teams

Where there are University of Tasmania teams in the TUHA competition, these teams will have first (1st) pick of UTAS players up to a maximum of:

- Two (2) university players in the course of a normal draft; or
- Three (3) university players in the event of partial reshuffle of teams; or
- Four (4) university players in the event of a full reshuffle of teams in that grade.

The above holds unless any team Captain in their grade protests, in which case, selections will be referred to the TUHA Committee members at the relevant Captains meeting for a final decision.

A University player is considered any person who:

- Joined the UTAS Underwater Hockey Club (or equivalent at the time) and is approved by the Tasmanian University Students Union for this purpose; and
- Is either a student or staff member of the University;
- Has membership/affiliation to UTAS that can be demonstrated at the relevant Captains meeting.

10.4 Player trades

Player trades can occur in two ways:

1. Player for player trade;
2. Player for draft position.

Captains may choose to trade players, or players for draft position. This is done with the following conditions:

- All player trades involving draft position should be supplied to the TUHA Vice President at least 48 hrs prior to the relevant Captains meeting, to enable the draft order to be compiled and finalised prior to the meeting;
- All player trades will be ratified by a majority of Captains within that grade;
- A team choosing to accept a player in lieu of a draft choice will lose their position in that round of the draft, while the team receiving the draft choice will have two picks within that round of the draft.

10.5 Returning players

Any player that has been unregistered for a pennant, will be considered a returning player. This includes players retained in a team list.

With agreement by a majority of the Captains in the relevant grade, a returning player will be allowed to return to their last registered team if his/her absence has been due to:

- Maternity (up to 2 years absence);
- Injury (up to 12 months absence);
- Work commitments (up to 6 months absence).

However, the team the returning player(s) are returning to will forfeit their first available draft pick, unless the Captains of the relevant grade or TUHA committee agree to waive this requirement.

Otherwise, the returning player should re-enter the competition in one of the following ways:

1. Via the draft process at the relevant Captains meeting;
2. Being allocated to the team (that requires a player) that is next in the draft order, if the player is returning after team lists have been finalised for the pennant;
3. With agreement of the majority of Captains in the relevant grade, and with endorsement from the Committee, the returning player may join the team that 'canvassed them to return' or join a team of their choosing. However, the team receiving the returning player may be required to forfeit their next available draft pick (at the next Captains meeting).

10.6 Team 'reshuffles'

Notwithstanding the role of the TUHA Grading Committee (where this Committee is functioning), as detailed in Section 11, the TUHA Committee may at times require a reshuffle of a whole grade, or a re-grading of individual players or entire teams.

This should be done in consultation with affected grades/teams/individuals wherever possible, and every effort should be made to ensure it does not occur during a pennant.

The TUHA Committee, if required, can gauge the level of player support for a reshuffle in a particular grade via a suitable means (survey or poll). If a majority of players within the grade support the proposal the TUHA Committee must then decide how to proceed with the reshuffle.

11 Grading Committee

11.1 Role of the Grading Committee

Where required a Grading Committee will be implemented by the TUHA Committee.

The primary objective of the Grading Committee is to facilitate a balanced and even competition by ensuring that teams within a grade are evenly matched and that players play in a grade suitable to their skill and fitness level.

The composition of the Grading Committee (as many as 5 persons) will be as follows:

- A Chair, who will be the TUHA Vice President or another member of the TUHA Committee (usually Chief Referee);
- A second TUHA Committee member;
- Up to three other individuals per grade, nominated by the TUHA Executive Committee.

Individual members of the Grading Committee should not be involved in considerations of players that are in their respective teams.

The Grading Committee Chair will also act as the TUHA Placement Officer, but he/she may delegate that role to another member of the TUHA Committee or of the Grading Committee.

The TUHA Placement Officer is the contact person for:

- New players who wish to join a pennant team;
- Existing players who wish to change grades or teams;
- Team Captains wishing to recruit players; and
- Players who wish to play as Recruits in a higher grade.

11.2 Grading Committee tasks

The Grading Committee will perform the following tasks:

- Identify players who are playing in a grade inappropriate to their skill or fitness level;
- Arrange transfer of those players identified above to a more suitable grade;
- Identify teams that are either too strong or weak within each grade;
- In consultation with the team Captains, aim to provide various solutions to address any identified 'problem' teams;
- Examine any complaints (in writing) from within a grade in connection to players or teams reported to be too strong or too weak.

11.3 Grading Committee authority

The Grading Committee will have no power to enforce changes. Where a recommendation of the Grading Committee is disputed, it will be referred to the TUHA Committee for assessment. Following assessment of any Grading Committee recommendations, the TUHA Committee can make these binding.

11.4 Grading Committee Meetings

Where required the Grading Committee will meet at the start of each pennant and mid-pennant (or as often as required) to deal with grading issues. No Grading Committee decisions will take effect until the end of the current pennant unless the affected player agrees to the proposed changes and consents to a grade change for the remainder of the pennant.

12 TUHA team captains

12.1 Introduction

This section outlines the roles and responsibilities of the individual team Captains.

12.2 Duties of team Captains

Captains of TUHA teams are expected to undertake the following duties on behalf of their teams on pennant nights:

- Ensure that the team sheet for their team is completed (legibly) prior to the start of each pennant game, listing the full names of ALL persons playing for the team in that game, clearly identifying the captain (C) and Vice-Captain (VC), with the appropriate notation next to their names. The Captain must also identify on the team sheet any Recruit (R), Reverse Recruit (RR), or visiting/casual players, with appropriate notation next to their names.

NOTE: A one (1) point penalty, to be deducted from the team's total points, may be applied where the team sheet is incorrectly/inadequately completed prior to the commencement of a pennant game e.g. where one or more player name(s) have been omitted, use of nicknames or only first or surnames, or for any other form of incorrectly/inadequately completion of the team sheet.

- After each pennant game, provide to the Deck Referee the names of two players from their team whom they considered were 'best players';
- Encourage their team members in all facets of play, especially fair play;
- Ensure that their team supplies all required referees when the team is rostered for team refereeing duties, including covering for missing Guild Referees;
- Ensure that referees from their team (both in-water and deck referees) enter their names in the appropriate place on the game score sheets (i.e. team sheets). At completion of the game, the in-water referees and the game's Guild Referee (if one is present) should confer to select the three (3) players from the game who they considered 'Best and Fairest' (i.e. had no personal time penalties and minimal infringements) and ensure the Best and Fairest votes are recorded on the game sheet by the Deck Referee;
- When playing the first game on any night, ensure that all the team's players assist, in an efficient and timely manner, with installation of the walls in the relevant playing court, so that the game can commence on time at the designated start time;
- If playing in the last game time slot on any night, after the game to ensure that all the team's players assist with removal of the walls and goal trays to the pool deck;
- Ensure that on pennant nights when their team is rostered as the 'Pack-up' team, that all team members assist with pack-up duties, including the careful placement of the walls and goal trays (from all playing courts) on the trolley and with the move of the trolley to the designated storage area, and also with pack up and storage of all other equipment.

More broadly, a team Captain is also expected to:

- Respond in a timely manner to requests from the TUHA Committee, particularly in regards to team composition, player movements, and with other information required to formulate team lists prior to Captains meetings;
- Represent his/her teams at Captains meetings and to notify (in writing) the TUHA Vice President if he/she is unable to attend and to name a proxy if the team Vice-Captain is also unable to attend;
- Assist the TUHA Committee with the allocations/movements of players to and within the grades, to promote a fair and balanced competition;
- Accompany players from his/her team to any Tribunal hearing.

12.3 Carry-over of penalty points

Due to the fact that other teams may be affected, should a team Captain not perform all of their designated duties (e.g. organising refereeing duties), non-performance of such duties may result in the loss of team points for that pennant.

At the discretion of a majority decision of the TUHA Committee, team penalties may be carried over to the following pennant, should a penalizable event occur in the last five (5) weeks of a pennant. The penalties for not carrying out rostered team duties are listed at *Section 13* of this document.

12.4 Failure to perform duties

In the event that a team captain fails to discharge their duties on a consistent basis, the TUHA committee (where decided by a majority vote) reserves the right to request that members of a team choose another captain.

13 Team penalties

13.1 Team duties

In order for the underwater hockey competition to run smoothly, it is essential that all teams and individuals assist where required. Although the TUHA Committee attempts to keep team workloads to a minimum, there will be occasions where teams are 'rostered on' to perform some duty or another - such as providing referees, assisting with set-up or pack-up of playing areas, etc.

To avoid disruption to Pennant nights, it is essential that these duties be performed.

13.2 Team penalties

13.2.1 Teams will be penalised for the following:

- Incorrect completion of team sheet, including but not limited to failing to nominate all players for any game or for use of incorrect names;
- Failure to register on the team sheet the names of any players from a different grade or visiting players, with their registered grade showing beside their name in brackets and whether they are a visiting player (X), Recruit (R) or Reverse Recruit (RR) noted next to the name;
- Failing to provide Team Referees when rostered to do so (noting it is the team's responsibility to provide ALL referees should the Guild Referee not be able to attend for any reason);
- The late arrival of Team Referees (penalty dependent on how many minutes late – see table below) for a game they are rostered to referee;
- Playing an unregistered player (see *Section 8*). This will result in a game forfeit for the offending team;
- Failure to field sufficient players registered for the team. A team must have a at least four (4) registered players present at the poolside by the time the Referees are ready to commence play. Failure to do so will result in a game forfeit for that team.

TUHA Team Penalty Table

Failure	Penalty (game points)
Incorrectly completed team sheet	One point deducted
Team Referees between 1 and 2 min late starting game	One point deducted
Team Referees more 2 min late starting game	Two points deducted
Team Referees fail to turn up	Three points deducted
Insufficient referees supplied	One point per referee
Having less than 4 registered team players for a game	Game forfeit
Playing an unregistered player	Game forfeit
Not assisting with set up or pack-up when rostered to do so	One point deducted
Playing in a grade lower than your registered grade if you are not a Reverse Recruit (unless it is in a development team approved by the Committee)	Game forfeit
A player plays in another team in their registered grade without the opposition Captain's approval	Two points deducted
A team using a player from the lower grade when they have 7 or more players (including the lower graded player and including any late coming players) without the opposition Captain's approval	One point deducted.
A team playing a visiting player without the opposition Captains' approval	Two points deducted.

13.3 Recording of penalties

The Deck Referee must provide details regarding any penalties in the relevant place on the team sheet when those penalties occur and must notify the Desk Attendant or any Committee member following completion of the game.

Penalty points will be deducted from the offending team's total points tally by the Vice President or his/her delegate when the Pennant weekly ladders are updated.

13.4 Penalty point application

As noted in *Section 12.3*, where a team incurs penalty points during the last five (5) weeks of a pennant, these may be carried over to the next pennant if a majority of the TUHA Committee determine that this is appropriate.

This would usually only be done when the Committee considers that the incident(s) which resulted in the penalty points was of a sufficiently serious and intentional nature (e.g. a team attempting to manipulate in some way the standing of that team on the Pennant ladder).

Penalty points will be included in a team's total points tally when determining the team's position in the order of teams for the relevant grade's player draft.

14 TUHA Pennant Ladder

Team positions in the TUHA pennant ladder will be determined as follows:

- The winning team will be awarded 4 points;
- The losing team will be awarded 2 points;
- In the event of a drawn game, both teams will be awarded 3 points;

In the event of a forfeited game:

- The team that has forfeited the game will be awarded no points or goals;
- The team that has had its opposing team forfeit the game will be deemed to have won the game and be awarded 4 points and 5 goals.

At the completion of the rostered pennant games, the ladder positions for each grade will be determined by the following:

1. Total points, with team with highest number of points assuming first position;
2. Where two or more teams have the same number of total points, the rankings for those teams will be determined by the ratio of goals scored to the number of goals conceded, or percentage;
3. Where two or more teams have the same percentage at the completion of the pennant roster games, the team(s) that received the least number of time penalties (i.e. players sent to 'sin bin') during the pennant will finish highest in the rankings.

15 General information

15.1 Working with Vulnerable persons accreditation (WWVP)

All persons appointed to positions or officials associated with players under 18 must hold WWVP endorsement, and be current for the duration that they will be responsible for those teams or individuals.

This includes members that are co-ordinating or overseeing schools based competitions or officials associated with junior players in state teams.

15.2 Playing conditions

15.2.1 Puck caught behind or underneath the goal tray

If during play the puck gets caught behind or underneath a goal tray the In-water Referees will halt play, position the puck 5 metres directly out from the back wall in line with where the puck was caught, and resume play with an Equal Puck.

15.2.2 Mouthguards

It is strongly recommended that all players (including both local and visiting players) in TUHA competitions wear a mouthguard at all times whilst playing. This may be either an internal or an external mouthguard. Players choosing to not wear mouthguards will do so at their own risk. This includes all junior/schools competitions.

Wearing of a mouthguard (either internal or external) is mandatory for all TUHA representatives/players in national competition.

15.3 Start of game

15.3.1 Minimum number of players

A team must forfeit a game if they are unable to field four (4) of their registered players by the poolside by the time the Referees are ready to signal the start of their game. As a courtesy to opposition teams, if a team Captain is aware, prior to arriving at the pool, that his/her team is in a forfeit situation due to insufficient players, he/she should advise the opposition team's Captain as early as possible.

Note: If a team has no option but to forfeit due to insufficient players, that team is still obliged to meet any refereeing duties that the team is rostered for on that particular evening, or at very least, to arrange alternative referees through consultation with the TUHA Chief Referee. If the team fails to arrange alternative referees they will be liable for a team points penalty as detailed in *Section 13.2.1*

15.3.2 Commencement of game

Once playing time for a game has commenced and at least one team has a minimum of four players in the water, then the Referees should signal the start of play.

15.4 Player finals eligibility

15.4.1 Players in their registered grade

For a player to be eligible to play for his/her primary registered team in the finals, he/she must have played a minimum of five (5) games for that team during the pennant. This does not apply for Recruits in the team, for whom there is no minimum games limit. Extraordinary circumstances may be considered by the TUHA Committee.

15.4.2 Recruits (all)

There is no minimum game requirement for a Recruit player to play in the finals, but he/she must have been officially registered as a Recruit for the team in which he/she wishes to play.

15.4.3 Players in a higher grade than they are registered

A player who has played at least one game for a higher graded team (i.e. higher than his/her registered team) may play for that higher graded team in a final.

15.5 Players playing in teams other than their own

A player may play a total of five (5) games (in total, across all teams) in teams other than his/her registered team, and those games may be in addition to games played as an official Recruit, and games played in TUHA approved development teams (such as the Femme Fatales) subject to the following:

- A players may NOT play in a grade lower than their registered grade, unless as an officially recognised Reverse Recruit;
- A players may ONLY play for another team in their registered grade with the permission of the opposing team Captain;
- A team may include one or more players (as “substitute players”) from a lower grade without permission from the opposition team’s Captain if the TOTAL number of players who will be playing for their team will be 6 or less, including the substituting player(s). However, before the game commences that team’s Captain should notify the opposition team’s Captain of the intention to play with the lower grade players as substitutes;
- A team Captain must gain permission from the opposition team’s Captain to use a player from a lower grade if the TOTAL number of players who will be playing for their team will be 7 or more including the substituting player(s);
- A team Captain must gain permission from the opposition team’s Captain to use any visiting player;
- In a situation where a team is utilising a substitute player(s) and a regular, registered member of that team arrives late to play after the match has started, bringing the TOTAL number of ‘official’ team players to 7 or more, then the team Captain must obtain permission from the opposition team’s Captain to continue using the substitute player(s). The obtaining of permission must be done during a natural break in play, and be done BEFORE the late arrival player can enter the water.

15.6 Incomplete Pennants

15.6.1 Winners of Pennant

In the event that a pennant is not completed with less than one complete round completed for the grade, then no team will be deemed to have won the pennant.

If however a complete round has been completed for the grade (i.e each team has played each other once), then the team on top of the ladder, as laid out in section 14 will be deemed the winner of the pennant without finals being played.

15.6.2 Changing of roster and playing conditions

The TUHA committee reserves the right to adjust the roster or playing conditions to enable the completion of a pennant,

This includes but is not limited to

- Shortening game times
- Requiring teams to play two games a night
- Reducing the number of games in a pennant
- Shortening or adjusting the normal routine of a finals series

15.7 Development teams

The TUHA Committee may decide to include Development teams (e.g. Femme Fatales in B Grade) within a pennant competition where it is possible to do so without additional financial impost to TUHA, and where doing so will not create an imbalance within the pennant for any grade. The TUHA Committee will outline the individual requirements for the Development team in question, to meet their obligations (e.g. refereeing duties) to the Association and to the grade.

With respect to rostered duties throughout a pennant, Development teams will be 'treated' as a normal team within the grade and therefore must meet their obligations for rostered refereeing duties and those for set-up and pack-up.

In games involving Development teams:

- If the Development team is the winning team, they will not be awarded team points. The opposition team, contingent on meeting the player requirement detailed below, will be awarded the four (4) team points and a score line of 5 goals – 0 goals, regardless of whether they have won or lost the game;
- Best and Fairest player votes will not be awarded.

For a team playing against a Development team to receive the abovementioned game points and scoreline, that team must field a minimum of four (4) of their registered players. However they may also use other players, as substitutes, from other teams within the grade or from lower grade teams, to achieve a team of up to 10 players. This can be done without the approval of the Development team's Captain.

If a team is rostered to play against a Development team and does not field a team for the game in question (as per the player requirements detailed above), that team will be deemed to have forfeited the game (i.e. the game will be treated as an official forfeit).

A team rostered to referee a game involving a Development team will be required to provide referees (including Deck Referee) as per any normal pennant game. Failure to do so will see standard penalties apply.

The Deck Referee is required to record all details of the game, as per normal, with particular reference to player 'kick outs' and any other offences. All kick outs and reports for misconduct will be recorded in these games. In respect of reportable offences, Tribunal hearings, penalty points etc., a game involving a Development team will be treated as a normal pennant game.

16 Referees Guild

16.1 Role of the Referees Guild

The TUHA Referees Guild was formed with the goal of raising the standard of underwater hockey refereeing in Tasmania.

16.2 Responsibilities of Guild Referees

It is the responsibility of the TUHA Chief Referee to coordinate the Referee Guild and help all TUHA Referees to build their skills.

Responsibilities of individual TUHA Guild Referees include:

- Ensuring that he/she are familiar with the most recent version of the CMAS rules for underwater hockey, and any local TUHA rule variations;
- Working with the TUHA Chief Referee and other Guild Referees to improve his/her refereeing to the highest standard possible;
- Refereeing at least fifteen games in each TUHA pennant where possible, including all games that he/she has agreed to be rostered for. If unable to attend any game, it is the responsibility of the individual Guild Referee to either notify the Captain of the team listed to provide referees for that game, or ideally, to find a replacement referee to cover his/her absence (although the replacement does not need to be a Guild Referee);
- Refereeing to the best of their ability and as fairly as possible;
- Mentoring other referees who may be in the water with him/her where possible – including both Guild and Team referees;
- Reporting to a TUHA Committee member any abuse (see *Section 9.8* for examples) directed at him/her, or at any other referee or player;
- Ensuring that his/her name and the names of all other in-water referees have been recorded on the team sheet before leaving, following completion of the game.

17 Best and Fairest Awards

17.1 Nominations

It is the responsibility of all In-water Referees officiating for any TUHA pennant game to confer at end of the game and agree on the three players who, in their opinion, had performed the best and played fairly and to report these players to the Deck Referee(s), noting that:

- Any player who receives a time penalty for any infringement other than a team penalty will be ineligible to receive Best and Fairest votes for that game;
- Players need not have received a time penalty to be deemed ineligible to receive Best and Fairest votes for a game. Behaviours such as repeated minor infringements, 'low level' intimidatory tactics to referees/players and other such poor behaviours will also be considered by the referees when awarding votes.

Three (3) votes will be awarded to the player who the referees considered to have played best (in terms of skills and overall performance) and played fairly.

Two (2) votes will be awarded to the player who the referees considered to have played second best (in terms of skills and overall performance) and played fairly.

One (1) vote will be awarded to the player who the referees considered to have played third best (in terms of skills and overall performance) and played fairly.

It is the responsibility of the Deck Referee(s) to record these votes on the scoresheet for that game in the column provided, adjacent to each nominated player's name.

It is the responsibility of the TUHA Vice President or his/her delegate to collect and collate the Best and Fairest votes data for each grade in each pennant, and to provide a summary of these data at the TUHA Presentation Night for each pennant.

The winner of the Best and Fairest Award for a pennant will be the player(s) obtaining the highest number of total votes over the entire pennant, in their respective grade.

17.2 Playing for multiple teams

Best and Fairest votes awarded to a player playing in a team other than their registered team will NOT count towards his/her Best and Fairest vote total in their registered grade. This includes Best and Fairest votes awarded to Recruit and Reverse Recruit players.

17.3 Multiple winners

Should two or more players receive an equal total number of Best and Fairest votes in their respective grade for a pennant, then the Best and Fairest Award will be awarded to both the players, as co-awardees.

17.4 Players ineligible for Best and Fairest Award

Any player penalised for player misconduct during a pennant (under *Section 9* of these By-Laws) will be ineligible for the Best and Fairest Award for that pennant.

17.5 Players ineligible for votes

The following players/teams/situations are ineligible for votes:

- Games involving Development teams in any grade will not have Best and Fairest votes awarded. Where Best and Fairest votes are awarded in such games, they will only be used for publicity purposes;
- A Reverse Recruit will not be eligible for Best and fairest votes in his/her lower grade, until that lower grade team becomes their registered team.

- A player playing for a team other than his/her registered team in his/her grade will only be eligible for Best and Fairest votes when playing for their registered team.

Adherence to the abovementioned By-Laws around Best and Fairest votes will be monitored by the TUHA Vice President.

18 State Teams

18.1 State Teams - General

The Australian National Underwater Hockey Championships (referred below as “the Nationals”) are held on an annual basis, rotating between States. Where Tasmanian teams are involved in these championships, the following will apply:

- As best as possible all State Team players, including juniors, must hold at least a Level 1 refereeing accreditation prior to competing at the Nationals;
- All Junior State Team members will stay at the same accommodation during the Nationals, unless other arrangements have been authorised by the TUHA Committee. Nominations for all team positions (for both players and officials) should be organised as early as possible prior to the Nationals to facilitate this
- All Senior State Team members will stay at the same accommodation during the Nationals, unless other arrangements have been authorised by the Team Coach and State team manager.

18.2 Code of behaviour

All TUHA State Team squads (players, referees, coaches and officials) participating in the Nationals and in events (e.g. training camps) leading up to the Nationals must abide by the TUHA Code of Behaviour (*reference? Section 9? Or do we actually have a TUHA Code of Behaviour doc?*).

18.3 Appointment of State Team Officials

Where possible a call for nominations for the positions of State Team Coaches, Manager and Referees will be made at least nine (9) months prior to the Nationals, wherever possible. Each individual nominating for a position will submit his/her Curriculum Vitae to the TUHA Committee to support his/her application. The appointment of persons to these positions will be finalised by the TUHA Committee at least seven (7) months prior to the Nationals, wherever possible. Unfilled positions will be re-advertised and filled as soon as possible thereafter.

18.4 Junior Teams and Players

18.4.1 Chaperone

For any TUHA sanctioned competition with participation by a Tasmanian Under 15 and/or Under18 Team the team(s) must be accompanied to/from and throughout the competition by a Juniors Chaperone. The position of Juniors Chaperone must be advertised and filled as per the procedures outlined in *Section 18.3*, although the timeline is more ‘in a timely manner’ rather than 7 – 9 months prior to the Nationals.

Nominees for the position/s of Juniors Chaperone will be approved by the TUHA Committee.

Where multiple nominees are received, the TUHA Committee will select the best candidate/s. A decision by the TUHA Committee on the number of individuals appointed to Juniors Chaperone positions will depend on the perceived need (usually based on the number of Junior Teams), and will be made as early as possible.

Where a junior (under18) player is selected in an elite or senior team, either the junior chaperone or the coach, team captain or state team manager will be nominated as the player(s) chaperone by the TUHA committee.

18.4.2 Working with Vulnerable persons accreditation (WWVP)

All persons appointed to positions or officials associated with players under 18 must hold WWVP endorsement, and be current for the duration that they will be responsible for those teams or individuals.

This includes but is not limited to

- Coaches
- Team managers (both senior and Junior)
- Chaperones
- Any other officials within the team associated with junior participants.

If any player under 18 is selected in senior age teams then the coach and team captain will also be required to be WWVP accredited

18.5 Assistance with fares for Team Officials

The following conditions/requirements apply to fares assistance provided to TUHA Team Officials:

- A Team Official who wishes to play in a Nationals competition, in addition to performing in his/her Team Official role, must have his/her playing role approved by the TUHA Committee, or no funding may be granted by TUHA;
- All State Teams members will contribute to the cost of economy airfares and accommodation (for the duration of competition only) for a non-playing State Teams Manager;
- A State Teams Manager who is also a competing player at the Nationals will have 50% of their economy airfares and accommodation met by all teams members, and he/she will be responsible for self-funding the other 50%;
- All State Teams members will share the cost of economy airfares and accommodation (for duration of competition only) for a NON-PLAYING Referee. This Referee must have a minimum qualification of Level 1 Referee and be approved by the TUHA Chief Referee;
- All players for each State Team will share the cost of economy airfares and accommodation (for duration of competition only) for their NON-PLAYING Team Coach;
- A Team Coach who also plays in his/her team will only have 50% of their economy airfares and accommodation met by his/her team's players, and he/she will be responsible for self-funding the other 50%;
- All team members for each State Junior Team will share the cost of economy airfares and accommodation (for duration of competition only) for a NON-PLAYING Team Chaperone;
- A Juniors Chaperone will only have 50% of their economy airfares and accommodation met by Junior Teams members, and he/she will be responsible for self-funding the other 50%.

18.6 State Team Selectors

The following are conditions/requirements for State Team Selectors:

- A call for nominations for the positions of State Team Selectors will be made at least one (1) month prior to the teams selections, wherever possible;
- A nominee must provide a his/her current Curriculum Vitae to support his/her nomination;
- For each State Team, the Team Coach and the TUHA Committee will appoint two (2) selectors, drawing from the available applicants, with all applicants notified of the outcome by no later than two (2) weeks prior to team selections;
- The selection panel for each State Team will consist of three (3) people, one of whom is the Team Coach;
- State Team Selectors must endeavour to watch as many games and training sessions as possible, prior to the official team selections.

18.7 Deposits of monies

The following are the conditions/requirements in regards to deposits of monies required from those nominating as State Teams players:

- Each player nominating for a State Team selection must pay a deposit to the State Teams Manager by the requested date, and payment must be made prior to the official selections for the team nominated for;
- The amount of deposit required, full payment schedule, and the associated payment dates (deadlines) will be determined by the States Team Manager and advertised to players as early as possible;
- A player will be deemed INELIGIBLE for selection (**and may NOT trial at all**) unless the abovementioned full deposit has been received from his/her by the State Teams Manager prior to the first State Teams official selection trial;

- If a player is unsuccessful in the State Teams selection then deposit(s) paid by that player will be refunded in full;
- Any player with outstanding monies owing to TUHA will not be eligible for selection in a Tasmanian State Team, or for any Team Official position.

18.8 State Team selection

The following are the conditions/requirements for Tasmanian State Team selections:

- The Team Coach of each State Team will set any selection criteria to be followed by the relevant State Team selectors;
- Prior to selection trials for a State Team, all State Team squad members will be briefed by the Team Coach on selection criteria for the team;
- Team Coaches must ensure that they have at least ten players named in their squad where possible, no later than 6 months from the date of the Nationals, and all members of the squad must have paid a deposit (as required by the Manager) by that date;
- Where player numbers permit, State Team selection trials should be conducted no later than five (5) months prior to the date set for the start of the Nationals;
- A minimum of two selection trials will be held for each State Team, and are to be organised by the State Team Coaches and should be advertised to all TUHA members at least one month prior to selections;
- Any player unable to attend the selection trials may submit a written application for consideration by the relevant Team Coach/Selectors;
- An announcement of the outcomes of State Teams player selections will be made by each Team Coach to the TUHA Committee, within one week of the conclusion of the final selection trials;
- An announcements of State Teams player selections to TUHA members and community at large will be made once the TUHA Committee has endorsed the selections, in light of the conditions outlined in *Section 18.9*. This endorsement may be completed for all players nominated for selection prior to selections being held.

18.9 State Team eligibility

A player will be ineligible for selection for State Teams if:

- As per *Section 18.7*, above, the player owes monies to TUHA.
- As per *Section 9.9*, the player has been suspended for 4 weeks (cumulative) or longer in a twelve month period;
- As per *section 7.1*, the player is not a current financial member of TUHA.
- As per *section 7.2*, the player is not a current financial member of the AUF.

18.10 TUHA representative teams

Teams wishing to compete as representatives of TUHA in events other than the Nationals, such as the King's Cup or other invitational events, require endorsement by the TUHA Committee and must meet the eligibility criteria as set out in *Section 18.9*.

18.11 Australian Representative Teams

Where players are selected for Australian teams by UHA, all matter in regard to conduct, membership and other matters are the responsibility of UHA and the AUF.

However the TUHA committee reserves the right to honour any sanctions delivered by UHA/AUF for misconduct or other matters (as outlined in their respective constitutions or bylaws).